



Coventry City Council

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# **SUMMARY OF CABINET/CABINET MEMBER DECISIONS**

**WEEK COMMENCING 16 DECEMBER  
2013**

**CALL IN FOR THESE DECISIONS ENDS  
9.00 A.M. ON FRIDAY 3 JANUARY 2014**

**20 DECEMBER 2013**

## Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- \* Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.

Note: The Limitations on Call-in are set out at the end of this sheet.

### **Cabinet Member (Community Safety and Equalities) – 18<sup>th</sup> December, 2013**

#### **○Report 5 Covert Surveillance of Employees Policy and Procedure**

##### **Recommendations**

The Cabinet Member is recommended to:

- (1) Consider the draft policy and recommendation from the Audit and Procurement Committee
- (2) Approve the Policy and Procedure for the Covert Surveillance of Employees.

##### **The above recommendations were replaced with the following recommendations and approved:**

1. Directs that there be further formal discussions with the Trade Unions regarding the amended policy to ensure that they are happy with the condensed policy.
2. Defer the consideration of this report to a future meeting pending the outcome of the above recommendation.

3. Direct the Monitoring Officer to record all requests and applications for covert surveillance and that these be reported to the Cabinet Member retrospectively in a private report on a six monthly basis identifying the total cost of surveillance to the Local Authority.
4. The relevant police officer and Trade Union representatives be invited for the consideration of this item.

**Report 6 Progress Report Following Action Taken to Address Anti-Social Behaviour and the Condition of Properties in Finbarr Close, Coventry**

**Recommendations**

**Cabinet Member is recommended to:-**

1. **Endorse** the action taken by Officers to reduce incidents of anti-social behaviour in this location and the improvements made to the condition of the properties and communal areas by both Housing Associations.
2. **Direct** Officers to continue to monitor incidents and regularly review the multi-agency action to ensure continual improvement in this area, including oversight of the effectiveness of action by agencies via the Foleshill Safer Neighbourhood Group, and ensure that emerging issues are dealt with promptly by the agencies and residents working together.
3. **Direct** Officers to continue to progress appropriate forms of intervention and action against individuals and households where their conduct of tenancy and lifestyle continues to impact on the safety of the wider community. The local case management forum **is to continue** to provide oversight and monitoring of such cases to ensure interventions are effective.

**The above recommendations were amended as indicated in bold and approved, together with the following additional recommendation:**

4. Thanked the petition spokesperson, Ward Councillors, West Midlands Police, Orbit and Asra Housing Associations and the City Council's Community Safety Team for addressing a series of problems in a very satisfactory manner. Request that a copy of this resolution be sent to the Chief Executive of both Housing Associations, the Chief Superintendent of West Midlands Police and the Chief Executive of Coventry City Council.

**\* Report 7 Effectiveness and Quality of Recent Consultation Exercises Carried out by Coventry City Council**

**Recommendations**

The Cabinet Member is recommended to:

1. (i) **Endorse the report;**  
(ii) Request that officers continue to ensure that future consultations are undertaken in ways that enable those who are most affected to take part.

**The above recommendations were amended as indicated in bold and approved, together with the following additional recommendations:**

- (iii) Consult broadly with the Trade Unions, faith groups and residents groups with a view to promoting policies that will develop good consultation practices with any recommendations to be submitted to the Cabinet Member with responsibility for Legal and Democratic Services.
2. Scrutiny Co-ordination Committee be requested to examine this issue further with particular regard to developing the role of elected members in promoting good consultation practice and make any comments or recommendations to the Cabinet Member with responsibility for Legal and Democratic Services.
3. A further report reflecting the broader consultations and Scrutiny Co-ordination Committee's recommendations to be submitted to a Cabinet Member meeting on or before 1<sup>st</sup> May 2014.

**Report 8 Evaluation of Local Democracy Week 14 - 18 October 2013**

**Recommendations**

The Cabinet Member (Community Safety and Equalities) is recommended to:

1. Note the review of activities undertaken during Local Democracy Week 2013
2. Approve that the most successful events be repeated in 2014, including the Lord Mayor's Youth Quiz, Lord Mayor for a Day, the Year 12 School Debate and Virtual Council.

3. Approve the other actions relevant to future Local Democracy Week initiatives as set out in the report.

**The above recommendations were approved, together with the following additional recommendation:**

4. Formally record thanks to Matthew Rossi and officers in Governance Services in delivering all of the activities in Local Democracy Week and this to be conveyed to the Chief Executive for his records.

## **Report 9 Outstanding Issues Report**

### **Recommendations**

The Cabinet Member (Community Safety and Equalities) is requested to consider the list of outstanding issues and to ask the Member of the Management Board or appropriate officer to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

**The above recommendation was approved.**

## **Cabinet Member (Education) – 19<sup>th</sup> December, 2013**

### **Report 3 Proposed Expansion of Edgewick Primary School 2015/16**

#### **Recommendations**

The Acting Cabinet Member is requested to approve the following recommendations:

1. To formally consult on proposals to increase the size of Edgewick Primary School from one to two forms of entry with effect from September 2015;
2. Delegate authority from the Cabinet Member (Education) to the Director of Education and Inclusion to agree any necessary consultation arrangements;
3. To agree to refer a report on the outcome of the consultation to Cabinet in March 2014;
4. To present a further report to Cabinet in Spring 2014 recommending the publication of formal statutory notices to expand additional schools in September 2015.

**The above recommendations were approved, with an additional recommendation as follows:**

5. The consultation material is accessible to all Stakeholders.

(NOTE: In accordance with paragraph 4.2.27 of the Constitution, Councillor Clifford, as the nominee of the Chair of Scrutiny Co-ordination Committee, attended the meeting and agreed the need for urgency for this matter such that call-in arrangements will not apply. The reason for urgency was that in order to meet commitments towards the grant conditions for targeted basic need, the statutory consultation needed to be completed by the end of May 2014 and to meet this deadline formal consultation would begin on 6<sup>th</sup> January 2014 for recommendation to Cabinet in March 2014.)

## Report 4 Appointment of Authority Governor

### Recommendation

Name	School	Term of Office
Councillor D Chater	Alice Stevens School	9 December 2017

The above meet the criteria for appointment as LA Governors set out below.

- Have a commitment to the provision of high quality education and the pursuit of excellence for all children
- Be supportive of the LA's policies, its aspirations for Coventry's children and the partnership between a publicly accountable LA and its schools
- Show a willingness to be a supportive and critical friend to the school
- Have the time to attend meetings of the governing body and to get to know the school
- Possess skills and/or experience relevant to the work of school governing bodies.

**The above recommendation was approved.**

## Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 4.5.26 of the Scrutiny rules (part 4 of the Constitution) – ie. it relates to:
  - (i) a matter which is to be determined by the Council.
  - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
  - (iii) a decision made by an employee exercising delegated authority.
  - (iv) decisions of the Licensing and Regulatory Committee.
  - (v) decisions of the Planning Committee.
  - (vi) decisions of the Appeals and Appointments Panels.
  - (vii) decisions of the Audit Committee.
  - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



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